

ROUTING AND TRANSMITTAL

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>ED/DDA</i>	<i>[Signature]</i>	9 JUN 1982
2. <i>DDA</i>	<i>H</i>	6-9
3. <i>DDA</i>		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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ROUTING AND RECORD SHEET				82-1553
SUBJECT: (Optional) Proposed Announcement of Appointment to Key Position -- Directorate of Administration (Job #24)				
FROM: Harry E. Fitzwater DDA 7D-18 Hqs. <i>HEF</i>		EXTENSION 	NO. DDA 82-1540 DATE 9 JUN 1982	
TO: (Officer designation, room number, and building)		DATE RECEIVED FORWARDED		OFFICER'S INITIALS COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. EXDIR 7D-55 Hqs				This proposed Headquarters Notice, forwarded for approval, announces the appointment of James H. McDonald as the Associate Deputy Director for Administration.
2. <i>OK</i>				
3. DDC (McMahon) 7D-60 Hqs		10 JUN 1982 14 JUN 1982		
4.				
5.				
6.				
7.				
8. DDA Registry 7D-18 Hqs		14 JUN 1982 <i>AN</i>		
9. RCD 1105 Ames Bldg				
10.				
11.				
12.				
13.				
14.				
15.				

IMMEDIATE

after 4:00.

Form 3-65

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(13)

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(This notice is NOT to be filed in Agency manuals. Please destroy after reading.)

PERSONNEL



14 JUN 1982

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ANNOUNCEMENT OF APPOINTMENT TO KEY POSITION

DIRECTORATE OF ADMINISTRATION

James H. McDonald is appointed Associate Deputy Director for Administration, effective 28 June 1982, vice William N. Hart.

15/ John N. McMahon

John N. McMahon

Deputy Director of Central Intelligence

RCD/OIS [redacted] 9Jun82)

Distribution:

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82-1450

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